



## Requirements for the Educational Technician Certificate

If you believe you qualify for this certificate, please submit an initial application through our online MEIS system.

**Educational Technician I:** hold a high school diploma or GED.

**Educational Technician II:** document a minimum of 60 credits of approved study in an educationally related field; or, for career and technical education authorization, document a minimum of two years of paid applied employment within the field of assignment.

**Educational Technician III:** document a minimum of 90 credits of approved study in an educationally related field; or, for career and technical education authorization, document a minimum of three years of paid applied employment within the field of assignment.

To be issued a certificate, applicant must complete background check approval (CHRC) – based on fingerprints

### Helpful Tips:

- For fingerprint information please visit: <https://www.maine.gov/doe/cert/fingerprinting>
- If you are looking to upgrade your ed tech certificate, you will need to submit an initial application along with new transcripts or contact hours.